

Finding default printer settings and ink levels.....

- 1. Click the “Start Button”. (Windows symbol)**
- 2. Scroll all programs until you find your printer. It will be listed under the name brand of your printer. (In drop down menu?)**
- 3. Click on your printer model.**
- 4. View your ink levels.**
- 5. Check your default settings (preferences/properties). Edit them if you like.**

Note:

Using the zoom option in the status bar will help to enlarge your display.