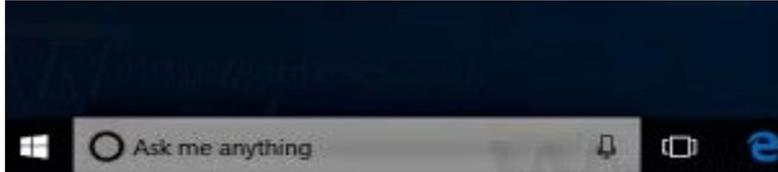

How do I get the search bar on my taskbar? ^

Right click on the empty area in the **taskbar**. Click Cortana > Show **search box**. **Make** sure Show **search box** is checked. Then see if the **search bar** shows up in the **taskbar**. Sep 12, 2019



With “Hey Cortana” turned on, all you need is a voice to get her to respond. (You do not need the search box to be visible.)

If you have “Hey Cortana turned off (to save strength of the battery), you need to click the little microphone in the search box to get her to respond. (Yes the search box must be visible.)

How to set up and test microphones in Windows 10

Applies to: Windows 10

To install a new microphone, follow these steps:

- Right-click (or press and hold) the volume icon on the taskbar and select **Sounds**.
- In the **Recording** tab, select the microphone or recording device you'd like to set up. Select **Configure**.
- Select **Set up microphone**, and follow the steps of the **Microphone Setup Wizard**.

To test a microphone that has already been installed:

- Right-click (or press and hold) the volume icon on the taskbar and select **Sounds**.
- In the **Recording** tab, look for green bars rising as you speak into your recording device. If the bars are moving, your device is connected and working properly.

If your recording device isn't working, you may need to [update your drivers](#).

To enable and customize the microphone for Cortana, select **Start**  > **Settings**  > **Cortana** > **Talk to Cortana** > **Microphone**.

[Open Cortana settings](#)

Another way to check the microphone would be : Start>Settings.....in the Control Panel.....>Privacy>Microphone>Change>Cortana App